



474 South Oates Street
Dothan, Alabama 36301
slurie@dothanmontessorischool.org
www.dothanmontessorischool.org

Dear Dothan Montessori School Applicant,

We are excited that you are considering Dothan Montessori School. We currently offer an Early-Primary Program (18 month – 3 year) and a Primary Program (3 year – 6 year).

Enclosed you will find an overview of the admissions process and an application. If you are new to Dothan Montessori School, be sure to schedule a tour and an observation before submitting your application. When you are ready to submit your application, please submit it by mail or by dropping it off in person. To secure your child's spot, please submit your application as soon as it is completed.

If you have any questions, please contact the office at 334-671-7170 or email me.

Sincerely,

Sarah Lurie
Director



Application Process 2023 – 2024

Dothan Montessori School does not discriminate on the basis of race, color, national or ethnic origin, religion, or sex in administration of its educational policies, admissions, athletic and other school-administered programs.

- **Observe** – E-Mail or Call the school to schedule a time to tour the school and observe a classroom. Toddler observations will be through the glass in the door and Primary is done in the class, adults only. You know your child best and can make the determination if the environment is right for your child.
- **Apply** – Complete application and submit a non-refundable application fee of \$150 per child.
- **Admission** – Parent involvement is integral to the success of the school and participation in adult education and volunteering is expected. Based on information in the application, a brief meeting with the parents and student, any information about the child's educational history sought by Dothan Montessori School and provided that Dothan Montessori School's philosophy complements your family's, and that we agree that the Montessori curriculum is appropriate for your child, and space is available, provisional admission will be granted.
- **Notice of Admission** – We will send notice of admission via email.
- **Contract, Deposit, and Snack Fee** – a 25% tuition deposit, the snack fee, and signed tuition contract is due upon acceptance to Dothan Montessori School.
- **Enrollment Forms** – Enrollment forms will be sent to you. Completed forms are due, along with your deposit after submission and acceptance. Updated Blue Immunization Forms, in accordance with Alabama school admission policies, are due before your child attends class.

Once a child enrolls at DMS, there is a 5-week provisional period. During this time, the child is adjusting to the Montessori environment, and the teachers are observing the child to make sure that our environment is a good fit. If at the end of the 5-week provisional period it appears that the child and the school are a good match, admission will be granted. If at the end of the 5-week provisional period it appears that the Montessori environment at this school is not a good fit, the school will refund the tuition and snack fee prorated for the 5 weeks of attendance.

- **Tuition Balance** – If you do not choose auto debit, the balance of your tuition will be due in full before the first day of the 2023-2024 school year.



Application 2023 – 2024

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Date: _____

Applying for:

Early Primary Program (18 months – 3 years), 5 days a week, 8 – 8:20 a.m. drop-off to 12 p.m. pick up.

*In 2022-23 the Early Primary Program is available to everyone 5 days a week. We believe the success of the program is enhanced when children attend 5 days per week. However, if you prefer your child to attend fewer days, you may select which consecutive 3 or 4 days your child attends. The days will be fixed at the beginning of each semester.

Primary Program (3 years – 6 years), 5 days a week, 8 – 8:20 a.m. drop off to 12 p.m. pick up.

At this time, we are continuing to monitor interest in an extended day program for Toddler and Primary students. Please indicate if you are interested in an extended day, which would include lunch, a rest time, and an extra work cycle.

Yes No

Child Information

Last Name	First Name	Sex	DOB – Age on Sept. 1, 2023
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What immediate goals do you have for your child’s development?

What would you like us to know about your child?

Is your child daytime potty trained? ___ Yes ___ No

If no, please describe where they are in the process of learning to use the toilet.

Family Information

Parent / Guardian

Parent / Guardian

Last Name First Name

Address

City State Zip

Home/ Cell Phone Work Phone

Email Address

Employer / Occupation

With whom does the child live? _____

Siblings

Name Age School

Name Age School

Name Age School

School Interest Information

Why would you like to enroll your child in Dothan Montessori School?

What is your understanding of the Montessori Method?

Do you have any concerns or questions about the Montessori philosophy / curriculum that you would like addressed before enrollment is completed?

Has your child previously attended or had any exposure to the Montessori Method?

Tuition Schedule

Early Primary Program

5 days a week, 8-8:20 a.m. drop off to 12 p.m. pick up.
5 day snack and supply budget

\$5800 / year
\$250 / year

Primary Program

5 days a week, 8-8:20 a.m. drop off to 12 p.m. pick up.
5 day snack and supply budget

\$5800 / year
\$250 / year

Payment Options

We depend on tuition to pay our staff and operate the school. If your child is enrolled at DMS, you will be required to sign a tuition contract for the full year. You are responsible for paying the balance in full if you decide to leave DMS for any reason.

Please select one of the following

- Monthly auto debit withdrawal authorization, spread over 9 months (you are responsible for any bank set-up fees) Monthly debit (minus the 25% deposit) for Toddler and Primary \$483.33/ month.
- Pay tuition in full by May 2, 2023.

I hereby certify that all answers and statements on this application are true and complete to the best of my knowledge. I understand that the falsification of any information on this application shall be considered sufficient cause for dismissal of my child. I authorize Dothan Montessori School to contact current and previous schools or other sources to obtain information to support my application. I will not seek access to confidential recommendations and/or evaluation materials provided by any source before or after admission. I authorize Dothan Montessori School to investigate all information contained in this application and all persons to furnish information to this school. I understand that this is an application for admission and that no admission contract is being offered.

Parent / Guardian Signature

Date

Please enclose this form, along with a non-refundable Application Fee of \$150 and drop off at the DMS office or mail to:

**Dothan Montessori School
474 South Oates Street
Dothan, Alabama 36302**